

## NZC Board of Directors Meeting Minutes

October 17, 2021, 10:00-11:30am

**Meeting Notification:** Notice was sent out by the President on October 15, 2021 via email. The board confirmed the date and time via email.

**Meeting Location:** Zoom

### **Members Present:**

Pam Griffin, President, (2022)  
Fergus Hoban, Vice President, (2022)  
Vicki Grunwald, Treasurer, (2022)  
Scott Rosen, Secretary, (2022)

### **Board Members Absent:**

Annette Jordan, (2022)  
Tom Millie, (2022)

**Others Present:** None

**Was a quorum established?** Yes

## **AGENDA**

- 1) Meeting was called to order by Pam at 10:00am and attendance was taken. The Directors waived notice of this meeting.
- 2) All members voted unanimously to approve the minutes of the September 19, 2021 board meeting.
- 3) Board discussed the October 31, 2021, Halloween reopening of NZC for a two period indoor sit, social time over coffee and tea, and work period. The board voted to approve the Halloween reopening date, none were opposed.
- 4) Vicki reached out to Valdene Mintzmyer (priest) regarding coming to give a dharma talk on November 7<sup>th</sup> or 14<sup>th</sup>. Board voted to approve the payment of a \$250.00 honorarium for her travel and agreed she could spend the night prior to the talk at the NZC house on Lafayette Avenue.
- 5) Board discussed the resumption of morning zazen Monday through Friday. Pam agreed to lead the effort. Morning zazen is to consist of two periods of zazen followed by a short service.
- 6) Per Pam, Tom has secured an individual to craft an altar for the zendo. A price point of \$300.00 was mentioned, the final price may vary. Board agreed to the commissioning of an altar, effort to be led by Tom.
- 7) Discussion of items needed for reopening. A number of needed service instruments have been acquired; purchase of a mokugyo was discussed. Fergus agreed to secure a Dyson hand vacuum and shogi screens. Vicki reported significant difficulty resuming service with Century Link, which is necessary to have proper internet access for the upcoming November

- 7, 2021. Internet service may be changed to Cox. Board agreed NZC would need to open a Zoom account and devise a setup for future services to be held both in person and online.
- 8) Covid guidelines were discussed. Board agreed a Covid-19 vaccination would be mandatory for in-person attendance. It was decided masks would be optional so long as in-person attendance was limited to those who could demonstrate proof of vaccination. Pam to write up guidelines for wider circulation and will make signs.
  - 9) Board approved Pam signing up NZC for a Nonprofit Association of the Midlands (NAM) membership.
  - 10) Vicki updated the board on her continued creation/reconciliation of a set of accounting records for 2019 to the present. Significant sums of money cannot be reconciled to an ordinary and necessary expenditure of NZC. Receipts to account for these outlays are scant. Board agreed that in the near future a special meeting should be called specifically to address the financial and other issues associated with the prior NZC board and priests.

Scott D Rosen  
Secretary, Nebraska Zen Center Board of Directors  
November 7, 2021

**MEETING SCHEDULE**

To be determined, notice to be sent via email.

**ATTACHMENTS FOR THE RECORD**